

# **Architecture Science (ArS) Academic Ethics**

Architecture Science recommends all relevant personnel to observe the following requirements with respect to academic ethics. In case of violation, proper response will be determined by the editorial review committee. Upon submitting articles to Architecture Science, it automatically means the person agrees to the requirements listed in this section.

## **1 Authors**

- (1) Main duty of authors is to describe the study completed in a concise manner, to discuss the study and its meaning and importance from an objective perspective.
- (2) Submitted articles are not allowed to contain plagiarized or falsified research information or data, the meaning of plagiarism is using other people's idea or wording without proper citation.
- (3) Submitting the same article to different publication is not the correct thing to do.
- (4) To protect the completeness of original article, only those who have made significant contribution to the article could be listed as author(s). Individual submitting the article is to make sure all listed author(s) have reviewed the content and agree to the content being submitted for publishing purpose.

## **2 Review Committee members (Editors and Reviewers)**

- (1) Since review of article is an imperative process for publishing, all reviewers or editors have duty to perform review to the best of their abilities.
- (2) In the event that any reviewer feels lack of qualification or time to properly review articles, such condition should be reported to editor-in-chief immediately.
- (3) Reviewers should pay attention to avoid conflict of interest. If potential conflict of interest exists, reviewers should return the article and report such condition to editor-in-chief.
- (4) Information, opinion or interpretation contained in articles not yet published is to be treated as confidential information, unless consent is authorized by respective author(s) and proper citation is given, the content is not to be used or distributed in the research of reviewers.
- (5) Once a reviewer receives assigned article, in the event that author of respective article share personal or professional relationship, this condition is to be disclosed to editorial department to advise editor-in-chief.
- (6) Every reviewer is expected to give proper reasoning for the comments of review so that editorial department and individual submitting the article are aware of the foundation of review. In case other people's opinion is used in the comments, it should be given proper citation.
- (7) In the event that reviewer encounters an article that has been previously published or share great deal of similarity with other articles received by other publications, such condition should be reported to editor-in-chief.

## **3 Editorial department (editor-in-chief, editors and staff of editorial department)**

- (1) Main responsibility of the editorial department of a periodical journal is to ensure efficiency of article review while maintaining fairness as well as being able to establish high level of quality standard. Quality standard refers to methodology, point of view or application are to be of original nature and closely related to architecture.
- (2) Each editor is to review articles without prejudice of any form, disregard any personal relationship with author of article under review, and exclude factors of race, gender, sexual orientation, religious belief, ethnicity, nationality, profession or political affiliation and to evaluate the strength and weakness of each article in a fair manner.
- (3) Other than for obtaining professional comments in reference to article under review, staff of editorial department is not allowed to disclose any information of respective article to any other party. Staff of editorial department is prohibited to disclose the names of reviewers.
- (4) Once an article is received, in case it was discovered that one of the editors of the Journal is the author or one of the authors of the submitted article, such editor is not allowed to review this article.
- (5) In the event that any editor received credible evidence to support certain article or an article that has been published contains plagiarized or falsified research information or data, such editor is required to turn evidence of this type over to editor-in-chief for further process.